
Neal R. Levitt, D.D.S., & William E. Zugner, D.D.S., P.L.L.C.

CONSENT FOR USE AND DISCLOSURE OF HEALTH INFORMATION

TO THE PATIENT – PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY:

Purpose of Consent: By signing this form, you will consent to our use and disclosure of your protected health information to carry out treatment, payment activities, and healthcare operations.

Notice of Privacy Practices: You have the right to read our Notice of Privacy Practices before you decide whether to sign this Consent. Our Notice provides a description of our treatment, payment activities, and healthcare operations, of the uses and disclosures we may make of your protected health information, and of other important matters about your protected health information. A copy of our Notice accompanies this Consent. We encourage you to read it carefully and completely before signing this Consent.

We reserve the right to change our privacy practices as described in our Notice of Privacy Practices. If we change our privacy practices, we will issue a revised Notice of Privacy Practices, which will contain the changes. Those changes may apply to any of your protected health information that we maintain.

You may obtain a copy of our Notice of Privacy Practices, including any revisions of our Notice, at any time by contacting:

Contact Person: Melissa Warren

Telephone: 585-872-2797

Fax: 585-872-5571

Address: 55 North Avenue, Webster, New York, 14580

Right to Revoke: You will have the right to revoke this Consent at any time by giving us written notice of your revocation submitted to the Contact Person listed above. Please understand that revocation of this Consent will not affect any action we took in reliance on this Consent before we received your revocation, and that we may decline to treat you or to continue treating you if you revoke this Consent.

SIGNATURE

I have had full opportunity to read and consider the contents of this consent form and your Notice of Privacy Practices. I understand that, by signing this consent form, I am giving my consent to your use and disclosure of my protected health information to carry out treatment, payment activities, and health care operations.

Patient/Guardian/signature:

If this Consent is signed by a personal representative on behalf of the patient, complete the following:

Personal Representative's Name: _____

Relationship to Patient: _____

**YOU ARE ENTITLED TO A COPY OF THIS CONSENT AFTER YOU SIGN IT.
Include complete Consent in the patient's chart.**

Office Financial Policy

I authorize Dr. Neal R. Levitt or Dr. William E. Zugner to submit dental claims to my insurance carrier (if applicable) for dental services performed on me or my dependents in his practice.

If my account becomes delinquent, I understand I will be responsible for all costs, including finance charges, and all legal fees associated in retrieving payment in full.

Cancellation Policy

The following has been adopted as a standard policy regarding missed appointments:

- A. \$30.00 per Hygienist appointment**
- B. \$50.00 per 1/2 hour with the doctor**

All missed appointment without 24 hour notice, will be charged to your account

**Neal R. Levitt, D.D.S.
William E. Zugner, D.D.S.**

The above information has been accurately completed by:

Signature: